

Fire Evacuation Procedure – Fire Drill Register

Group/Club Name.....

Drill should be performed once per term following your Fire Evacuation Procedure for you group. Please complete this register after each drill, including any comments. These will be checked regularly.

Term	Drill Date	Comments	Signature of group leader
Summer 2016	10/06/16	All evacuated in 3 mins – need to ensure children quiet	J Smith